



## General Meeting Minutes - 2022

<b>Chairperson:</b> Eva Urban		<b>Location:</b> By Zoom	
<b>Date:</b> 7 February 2022 (Term 1 Week 3)		<b>Meeting Type:</b> General Meeting	
<b>Meeting commenced:</b> 8:31 pm		<b>Meeting adjourned:</b> 9:15 pm	
<b>Minutes taken by:</b> Vaishnavi Sundar & Aida Taha			
<b>Attendees:</b>		<b>Position:</b>	<b>Copies</b>
Eva Urban	EU	2022 President	1
Kris Arnold	KA	2022 Vice President & Events Co-ordinator	1
Shweta Mago-Mahalwar	SMM	2022 Vice President	1
Jack Tao	JT	2022 Treasurer	1
David Doyle	DD	2022 Secretary	1
Malyna Rooke	MR	2022 Uniform Shop Coordinator	1
Amanda Jacobs	AJ	2022 Uniform Shop Support Coordinator	1
Lisa Tang	LT	2022 Book Club Coordinator	1
Vincci Lee-Wu	VLW	2022 Events Team	1
Pieta Carrol Bosman	PCB	Member	1
Sophie Ding	SD	Member	1
N Eshalini	NE	Observer	1
Natalie Lai	NL	Observer	1
Shivani Lopes	SL	Observer	1
Fei Mai	FM	Member	1
Tushar Mahalwar	TM	Observer	1
Anna Sharova	AS	Observer	1
Aida Taha	AT	Observer	1
Isabella Tan	IT	Observer	1
Aung Thant	AT	Member	1
May Thant	MT	Member	1
Jenny Tsui	JT	Observer	1
Yan Yang	YY	Observer	1
Samantha Yep	SY	Observer	1
<b>Apologies</b>			
Mayank Agarwal	MA	Observer	1
Simin Bari	SB	Observer	1
Andrew Brackley	AB	Observer	1
Mita Brierley	MB	Observer	1
Flavia Campos	FC	Observer	1
Thomas Chan	TC	Observer	1
Devon Chen	DCE	Observer	1
David Christi	DC	Observer	1



## KENT ROAD PUBLIC SCHOOL

# P & C Association

Amin Debonnet	AD	Observer	1
Azade Debonnet	AzD	Observer	1
Neda Farrahi	NF	Observer	1
Se Gong	SG	Observer	1
Emily Guan	EG	Observer	1
Liming Hou	LH	Observer	1
Stella Yulei Hou	SYH	Member	1
Jenny Huang	JH	Observer	1
Eiman Latifi	EL	Observer	1
Debbie Lawson	DL	Observer	1
Jennifer Li	JL	Observer	1
Balaji Man	BM	Observer	1
Henky Mantophani	HM	Observer	1
Melanie Marcellino	MM	Observer	1
Kate Mason	KM	Observer	1
Jessica Matthews	JM	Observer	1
Zeynep Moroglu	ZM	Observer	1
Sahar Moukahal	SM	Observer	1
Michela Nesbitt	MN	Observer	1
Kerry Novkovic	KN	Observer	1
Kate Paynter	KP	Observer	1
Lisa Ponton	LP	Observer	1
Babak Saraie	BS	Observer	1
Sandhya Shukla	SS	Observer	1
Evelyn Sozou	ES	Observer	1
Jennie Star	JS	Observer	1
Stacey Tsui	ST	Observer	1
Binoe Verghese	BV	Observer	1
Bob Wu	BW	Observer	1
Gina Yao	GY	Observer	1
Amelia Yoan	AY	Observer	1
<b>School Representatives:</b>			
Denise Minifie	DM	Principal	1
Fiona Hamilton	FH	Deputy Principal	1
Ben Harrison	BH	Deputy Principal	1
Nayeree Basmajian	NB	Assistant Principal- Apology	1
Chauntal Gwynne	CG	Assistant Principal - Apology	1
Jessie Hossack	JH	Assistant Principal - Apology	1
Davina Kite	DK	Assistant Principal	1
<b>Additional Distribution:</b>			
Karen Silsby	KS	KRPS Office Administrator - Apology	1
<b>KROSHC Representatives:</b>			
Jenny Del Medico	JDM	Partnership Manager -Apology	1



## KENT ROAD PUBLIC SCHOOL

# P & C Association

Gabrielle Adams	GA	Regional Manager - Apology	1
Luke Brattoni	LB	Lead Co-ordinator -Apology	1
Charmaine Wong	CW	Co-ordinator - Apology	1
<b>Signed:</b> Vaishnavi Sundar		Date: 7 February 2022	

**Meeting Minutes**  
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No	Discussion	Action
1.	<p><b>Welcome</b></p> <p>1.1 Welcome to this first general meeting for 2022.</p> <p>1.2 Vote of thanks to the 2021 Executive and sub-committee members for volunteering during 2021.</p> <p>1.3 Welcome to the 2022 Executive and sub-committee members – introduction of new members.</p>	<b>Noted</b>
2.	<p><b>Confirmation of previous meeting minutes</b></p> <p>2.1 Minutes from last General Meeting (T4 W3) on 22/11/2021 approved By Kris Arnold and seconded by Leanne McKay.</p>	<b>Noted</b>
3.	<p><b>Business Arising</b></p> <p>Nil.</p>	<b>Noted</b>
4.	<p><b>Correspondence received -</b></p> <p>4.1 List of correspondence tabled – note P&amp;C Executive members have registered for some of the webinars.</p> <p>4.2 Repeat links to any of the webinar recordings will be sent upon request to <a href="mailto:kentroadpublicschool@pandcaffiliate.org.au">kentroadpublicschool@pandcaffiliate.org.au</a>.</p>	<b>Tabled</b>
5.	<p><b>KROSH Care Report</b></p> <p>5.1 Camp Australia not present – staff changes noted. The P&amp;C will make contact with them.</p>	<b>Noted</b>
6.	<p><b>Announcements</b></p> <p>6.1 P&amp;C membership fees is now \$1.00 per person per annum, as approved at the 2022 AGM.</p> <p>6.2 Membership fees to be paid by direct debit – an email process has been established to obtain contact and payment details and an acknowledgment to abide by the Constitution, by-laws, Code of Conduct and sub-committee rules as adopted by KRPS P&amp;C.</p> <p>6.3 When making the payment, it is important to note your surname in the reference box for cross referencing.</p>	<b>Tabled</b>
7.	<p><b>President’s Report</b></p> <p>7.1 The P&amp;C will facilitate the handover of P&amp;C Executive and sub-committee roles.</p> <p>7.2 It is unclear how the COVID environment will impact P&amp;C activities this year. Hopefully, as we learn to live with COVID our activities can go ahead with necessary modifications to ensure everyone’s safety and wellbeing.</p> <p>7.3 In 2022, the P&amp;C needs to consider how it will remain relevant to our school community during these times of the new normal. Any ideas of innovative ways to fundraise that captures not only our school community but a wider audience more broadly will be gratefully considered.</p>	<b>Noted</b>

**Meeting Minutes**  
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No	Discussion	Action
	<p>7.4 The P&amp;C intends to reconnect with as many families as possible in 2022, whether you are able to volunteer or not – please feel free to contact the P&amp;C by email to arrange a coffee catch up. The P&amp;C will do whatever it can to accommodate you. The P&amp;C email address is - <a href="mailto:kentroadpublicschool@pandcaffiliate.org.au">kentroadpublicschool@pandcaffiliate.org.au</a>.</p> <p>7.5 P&amp;C Day is scheduled for Wednesday 2/03/2022 and this is the day to celebrate the work of P&amp;Cs and the achievements and successes of their volunteers. The P&amp;C will explore what is possible to celebrate the day.</p> <p>7.6 The Federal election is due to be called in May this year. In the past we held a Democracy Sausage Sizzle at election time, as it is an opportunity to raise funds for the school and it is a great opportunity to broaden our contacts within the school community. It is hoped we will be able to hold this event.</p> <p>7.7 After the handover of the Executive and sub-committee roles, the P&amp;C will attend to its normal NFP reporting requirements.</p>	
<p><b>8.</b></p>	<p><b>Treasurer’s report</b></p> <p>8.1 Since the 2021 audit was completed, an invoice of \$12,970.97 was paid for uniform supplies out of the uniform shop account. The P&amp;C also received some receipts for the entertainment book of \$178.00.</p>	<p><b>Noted</b></p>
<p><b>9.</b></p>	<p><b>Principal’s Report</b></p> <p>9.1 <b>Start of school</b> - this is week 3 of the first term. Teachers returned to school on Friday 28 January (in week 1) and the students started in week 2. Fiona Hamilton and Ben Harrison are Deputy Principals and Davina Kite, as Assistant Principal is leading the year 4 team in 2022. Classes are running smoothly. We have new students with their families from Sydney, interstate and overseas, indicating a sign of things returning to normal. KRPS is multicultural and a welcoming environment for families from everywhere. There is a new school counsellor working a couple days a week, in addition to Tracy Ryman and she was impressed with the new classrooms and noted the students are ready to learn and work.</p> <p>9.2 <b>Kindergarten students</b> - started last Wednesday. There were a few tears from a few students but they settled within 10 minutes of being in class. Teachers introduced rotational activities, and students are starting to understand what is expected in the classroom. The weather has been a challenge for the past week, so students have not had much time in the playground. Attendance is probably down by 10-12% everyday due to isolation, illness or families returning from overseas but attendance is tracking upwards.</p> <p>9.3 <b>Managing the Covid environment</b> – the first four weeks are critical in terms of monitoring the spread of Omicron. Positive cases, attendance and absences are closely monitored daily. Students are kept in grade groups with no cross mingling of</p>	

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No	Discussion	Action
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	<p>classes. The new class rooms have good ventilation, hand sanitiser is available and its use as general hygiene is encouraged, as well as mask wearing and social distancing. The school has ample play areas to accommodate the different grades, so recess and lunch times do not need to be staggered. Each grade has its own set of stairs, to reach their classrooms, which limits cross contamination. Parents are still not permitted on school grounds unless operating a canteen or a uniform shop. School uniform orders are high, with orders available online only at this stage – but it is noted the rules are changing quickly. RATS (Rapid Antigen Tests) were distributed last week and the school has received the second batch. There were changing instructions on how to distribute the second batch, but they will be distributed. There have been 7-8 positive COVID cases since the start of term with no emerging pattern identified. Where isolation is required, parents will be provided with links to the learning from home hub with a list of passwords to access educational websites. Parent must supervise their children, as teachers are unable to teach face to face and on line at the same time.</p> <p>9.4 <b>Canteen, extra-curricular and after school activities</b> – the canteen has opened this week for online orders only and this situation will remain for the rest of term. Other extra-curricular activities will start in week 5. Notwithstanding the start delay, the service providers running the activities are very understanding and cooperative. The activities are delayed to assess the results of RAT testing. Further, students will need to meet their families at the conclusion of the activity at designated gates. Scripture will resume in week 5, but in grade cohorts, with no grades mingling. Music lessons began today. Students in the school band have resumed their individual lessons. Last year music lessons were online and everyone is happy face to face classes have returned. Band rehearsals will start next week, but only in grade cohorts. Footsteps the dance company has returned. Students will have weekly dance lesson either on a Tuesday or Wednesday. Drama Toolbox will run a two-day workshop for years 5 &amp; 6 on public presentation skills. A similar program will be provided to the other years. The program is being introduced due to noticeable decline in student presentation competency due to long periods of online learning. Drama toolbox previous drama classes had a very positive impact upon students. Years 5 &amp; 6 ae being prepared for the debating program and assessments start tomorrow.</p> <p>9.5 <b>PSSA:</b> Ben Harrison reported that a vast majority of schools in our zone are keen to proceed with PSSA and at this stage PSSA will commence in week 5. KRPS will hold summer sports trials for years 3, 4, 5 and 6. Every student will have the opportunity to trial for a sport they like, either on Wednesday or Thursday or other times if the students are absent because of COVID.</p>	
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No	Discussion	Action
	<p>PSSA will have COVID safe measures. Families will not be permitted to attend games. Buss drop off points will be managed in a COVID safe way and grade cohorts will be separated on the bus, with years 5 &amp; 6 at the back of the bus, with years 3 &amp; 4 at the front. All possible measures will be taken to ensure safety. The swimming carnival is scheduled for early March, and unfortunately families will not be permitted to attend.</p> <p>9.6 <b>Compass portal</b> - emails will be distributed to families explaining how to access the portal. The portal will provide their child's attendance data; have permission notes, consent forms with response capability within the app. It will also link to the payment process. The beauty of this app is that parents can respond to notes and will be reminded if a note is outstanding. Absent notes can also be done through this portal. The portal will be rolled out this week.</p> <p>9.7 <b>New syllabus</b> - the Department of Education has released a new syllabus in English and Maths for kindergarten to year 1. The syllabus is not due for implementation until 2023. To be ahead of the curve, KRPS has self-selected to commence the syllabus this year. The school will implement a program called 'Initial it', which is a new resource. It has a slightly different way of presenting the phonics program, and has a stronger foundation in literacy skills.</p> <p>9.8 <b>Kent Road Crossing</b> – the school has received notice that the crossing supervisor for Kent Road will no longer be available. It has been suggested that education staff take on this role, but there a legal complication in the event of an accident. If the school cannot resolve the issue quickly, it will ask the P&amp;C to lobby for a non-educational staff replacement, as it will put both families and students at risk if not resolved.</p>	
<p><b>10. a</b> <b>s</b></p>	<p><b>Events Team's Report</b></p> <p>10.1 Nothing to report. Will consider items for Mother's Day stall closer to the event, depending on whether this event can continue.</p>	<p><b>Noted</b></p>
<p><b>11.</b></p>	<p><b>Class Parent Coordinator's Report</b></p> <p>11.0 As the school's communication network, this role will not be created for 2022 with the introduction of the new Compass communication app. Acknowledgment of thanks to Isabella for taking this role over the years.</p>	<p><b>Noted</b></p>
<p><b>12.</b></p>	<p><b>Uniform Shop Coordinator's Report</b></p> <p>12.1 Malyna Rooke, the uniform shop coordinator thanked the office administrators for helping with the online orders.</p>	<p><b>Noted</b></p> <p><b>Action</b></p>

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No	Discussion	Action
	12.2 If families have any queries about uniform purchases or payments, please email queries directly to the uniform shop at <a href="mailto:krpsuniformshop@gmail.com">krpsuniformshop@gmail.com</a> .	
<b>13.</b>	<b>Book Club Coordinator's Report</b> 13.1. First order of the term is being prepared, but still deciding whether to continue with home or school deliveries. A decision will be made soon.	<b>Noted</b>
<b>14.</b>	<b>Other Business</b> 14.1. A parent of a kindergarten child asked how to communicate with the teachers, and how to support their children, with regards to their learning. Denise advised that in the coming weeks, maybe week 5 there will be an information night for parents most probably online to give idea to parents about the routine, the teaching process and the expectations. The parent also asked about after school activities and was advised to search for the different activities on the school website. 14.2. A question was about air purifiers in the classrooms. Denise advised that an assessment was made by the Department of Education and the classrooms were found to have great ventilation due to design of the new building, so no purifiers were required. The admin office area however did require purifiers and they have been installed.	<b>Noted</b>
<b>15.</b>	<b>Next General Meeting –</b> Meetings are held in weeks 3 & 8 of each term. Next Meeting is scheduled for Monday 14 March 2022.	<b>Noted</b>